



# Radley CE Primary School & Foundation Stage Unit

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18<sup>th</sup> April 2024

Dear Parents

## **Kilvrough visit: 20<sup>th</sup> to 24<sup>th</sup> May 2024**

Our visit to Kilvrough is fast approaching, and we can now give you the final information you will want to know before waving your child off for an exciting week!

### **Travelling to Kilvrough**

The coach will be leaving from Radley Primary School at 7.45am on Monday 20th May. **Please make sure you are at school by 7.30am.** If your child requires a travel pill, please ensure they are given before they arrive at school. Please don't forget to give Mrs Quigley the travel pill (in a named envelope) for the return journey.

We will be stopping for a twenty-minute break during the journey to Kilvrough. Please could your child bring a bottle of water to drink, when we stop. Children can also bring a book or small game for the journey, if they wish. Children **will need** to bring a packed lunch (in a lunchbox which they can use all week) to eat when we arrive at Kilvrough.

### **Travelling Home**

We will leave Kilvrough by coach at **3pm on Friday, 24th May** and arrive back at Radley Primary School at approximately **7.15pm**. **If for any reason there is a delay, we will send you a text message.**

### **Luggage**

Only one case (a soft bag is ideal) plus a rucksack please. Remember that your child has to carry all their possessions. Extra plastic bags are always useful. Please provide a label for all pieces of luggage and ensure everything is named to minimise loss. A list of what to bring is attached.

### **Clothing**

School uniform is not required. Children should wear comfortable clothes for travelling with activity clothes packed in the case. Please see attached list. Thick sports socks are needed for inside walking boots and if possible knee length socks for inside wellington boots. **We advise lots of layers of clothing.** Please do not send any clothes you do not want to get wet or muddy.

### **Please do not send...**

Pocket money, phones, electronic devices, smart watches or sweets and snacks. We will be provided with food and will take lots of extra snacks for the children too!

### **Medicines**

If medicines are to be taken during the week, including travel pills, please provide them in the original packaging, with original pharmacy labels (if applicable), and showing the

*Jesus said, "I come to give life - life in all its fullness," John 10:10*

expiry date. Medicine must be clearly named and with written instructions. **Please ensure you complete a medicines form before the day of travel** (available from the school office). Mrs Quigley will take charge of all medicines and administer as necessary.

### **Adult Ratio**

There will be twenty-six pupils in our group with three members of school staff: Mr Wolstenholme, Mrs Quigley and Mrs Thomas. Miss Evans, our student teacher, and two of our parents have also kindly offered to accompany and support on the visit. During the activities at Kilvrough, the ratio will be lower as activities will be led by Oxfordshire County Council qualified instructors and accompanied by school adults.

### **Behaviour**

All Radley Primary School staff are responsible for ensuring that our group adheres to the centre rules and have consideration for all other guests and staff at the centre. We reserve the right to telephone parents to arrange collection of their child if their behaviour becomes unruly.

### **Photographs**

During the course digital images will be taken of your child's course and used as a visual record of progress, both during the course itself and back at school/base. Oxfordshire Outdoors may, from time to time, wish to use such images for a range of promotional materials, including use on the web site. If used, the images will not identify individuals or schools by name. We would be very grateful for your consent (on the Parental Consent Form) to use such images.

### **Staying in Touch**

The school will be in contact with the group each day and will update parents by text.

### **Emergency Contact**

Parents are asked not to telephone Kilvrough but to ring school in case of emergency. The school will be able to contact the group direct. In case of **emergency out of school hours** please ring the normal school office phone number:

**Tel: 01235 520814**

If you need any more information, please do not hesitate to contact me. We are sure all the children will have a brilliant time!

Yours sincerely

Claire Thomas, Anne Quigley and Mark Wolstenholme

## Kilvrough Visit Suggested Kit List

It is best to bring hard wearing clothes that you are happy to get wet and dirty. Please ensure that **all** items are named!

- 3-4 long sleeved fleece tops/ jumpers
- 3-4 warm shirts/ thermal tops
- T-Shirts – short and long sleeved
- 3-4 pairs trousers/ track suit bottoms/ leggings (jeans are not suitable)
- Shorts
- Underwear (several changes)
- Socks - thick pairs for walking not trainer socks (bring plenty of spare pairs)
- Clean clothes for the evening – nothing fancy
- Anorak, jacket or parka (strong windproof with hood if possible)
- Nightclothes
- Sun hat
- Swimming costume/ trunks
- 2 pairs trainers if possible (1 for normal use, 1 old pair for wet activities)
- Wellies
- Slippers / indoor shoes
- Washbag (soap, shampoo, toothbrush, toothpaste etc.) – no gels please
- 2 Towels
- Sun cream (Factor 30+)
- Lypsyl/lip salve
- 2 polythene bags/ bin liners for laundry
- Small teddy bear
- Bedtime reading book, notebook and writing materials (you may want to have these on the journey)
- 1 litre plastic water bottle and lunch box
- Single duvet cover or sleeping bag, pillow case and a single fitted bottom sheet
- Checklist taped to the inside of the case

Waterproof jackets and over trousers, wellies and rucksacks can be borrowed from Kilvrough for no extra charge.

We will be given plenty to eat at Kilvrough, and will also bring snacks of our own, so please don't send your child with additional food or sweets. Aerosol deodorants, chewing gum and single use wipes (even if "flushable") are not permitted at Kilvrough.

**The Kilvrough trip is an opportunity to experience time away from mobile and electronic devices – please do not bring mobile phones!**

### Medicines

All medication should be clearly labelled and given to Mrs Quigley, Please complete a medication consent form, available from Mrs Crook, in advance of the trip. Medication must be in its original container with original pharmacy labels, clearly showing the expiry date.

Travel sickness – if your child suffers from travel sickness, please ensure they take their medication before the journey and have one for the return journey. On two days of the

visit we travel for approximately one hour by minibus. If you think your child would need travel medication for these days, please provide extra.

Asthma - if your child suffers from asthma, they should carry their inhaler at all times and a spare one should be given to Mrs Quigley.