



Radley CE Primary School & Foundation Stage Unit

Telephone: 01235 520814
Email: office@radleyprimary.uk
Web: www.radleyprimary.uk
Headteacher: Mrs Claire Thomas BA(Hons) MEd

Church Road
Radley
Abingdon
Oxfordshire
OX14 3QF

3rd December 2022

Dear Parents,

As you may already be aware, we will be using the Church Room as a base for After School Club while the builders are working to expand and improve our hall from now until February (although hopefully earlier...).

The children will still be collected in the usual way from their classrooms. Ollie and Sarah will take them over to the Church rooms with all of their belongings once all the parents have collected their children and have left the school grounds. The children at ASC will not be able to return inside of the school building if they leave anything behind, as ASC staff will not be able to leave the Church rooms building while there are other children in their care.

To ensure your children are safe, the front door will be kept locked (there is a fire door in the event of emergencies). As with normal pick-ups, you will need to collect your child from the Church Room using the bright pink doorbell on the church rooms door (not the main entrance to the school).

Breakfast club will continue to operate in the main school building, but will take place in the FSU until the hall is complete. Please continue to ring the bell on the front of the main school entrance.

Many thanks for your support. We continue to strive for the very best provision for your children.

Yours sincerely,

Claire Thomas
Headteacher

