

**Covid -19 Contingency plan: December 2021**

**Additional control measures for when there is evidence of transmission within a class, year group or whole school. Depending on the outbreak, these measures may relate to a class, year group or whole school.**

On advice of the UK Health and Security Agency in line with DfE operational guidance

Theme	Control Measures	Risk to Implementation	Risk Level Pre-Action	Action Required / Decision Made	Action Completed Date	Risk Level Post-Action
<b>Testing</b>	<p>Encourage at least twice weekly Lateral Flow Device testing for all staff and pupils 11+</p> <p>Daily LFD testing for all close contacts or household contacts for anyone waiting for PCR result</p> <p>This can be in response to an outbreak or in areas of high prevalence. LFDs are effective in identifying cases of Covid. Instigating daily LFD testing for household contacts allows for cases to be identified whilst awaiting the result of a PCR tests. Primary school pupils can also be requested via parents to undertake this testing and can obtain tests online or via a pharmacy but this is parental discretion.</p>	<i>Insufficient access to tests</i>	L	<p><i>Ensure sufficient testing kits in school and given to parents if needed.</i></p> <p><i>Testing procedures to be shared with parents as needed.</i></p> <p><i>Instigate daily LFD testing for household contacts or contacts identified by Test and Trace, who do not have symptoms until they receive their PCR result.</i></p>	Immediate on activation	L
<b>Information</b>	School to provide advisory information letter to identified group (e.g. class, year group, common activities group).			<i>Adapted template letter used to inform parents (does not have to be sent after every single confirmed case.</i>		

				<i>JC/CT to alert staff and students who are clinically extremely vulnerable, where they may have closely mixed with a PCR confirmed case (e.g. within the class or part of friendship group)</i>		
<b>Isolation</b>	<p>Social isolation for anyone who tests positive until they receive a negative PCR test result</p> <p>Where significant disruption caused by number of Covid cases, social isolation for any close contacts or household contacts of those testing positive until they receive a negative PCR test result</p> <p>Social isolation for siblings of positive cases until they have a negative PCR</p>	<p><i>Children coming to school during the infectious period 2 days before</i></p> <p><i>Asymptomatic cases in school</i></p>	<i>M</i>	<i>Additional control plan shared with parents</i>	Immediate on activation	<i>L</i>
<b>Groups</b>	<p>Where significant disruption caused by number of Covid cases, creation of Covid secure groups (Classes)</p> <p>Reintroduction of separate lunch and play zones and separate play times.</p> <p>Return to staggered start and end times</p>		<i>M</i>	<p><i>Affected class group to be secured – separate play time, lunch time, assembly in class, and entry and exit from school.</i></p> <p><i>Siblings to leave at same time as secure</i></p>	Immediate on activation	<i>L</i>

	<p>Reduce intergroup mixing</p> <p>Reduce mixing of staff: staff meetings, staff room, staggered break times where possible.</p>			<p><i>group to ensure prompt entry and exit.</i></p> <p><i>KS2 children to eat in classes. Ks1 children to eat in the hall, socially distanced from EYFS. Hall to be kept well ventilated.</i></p> <p><i>Remote staff meetings and promotion of social distancing and reduced crowding.</i></p> <p><i>Seating plans provided by teachers to ensure accurate test and trace information.</i></p>		
<b>Ventilation</b>	<p>Ensure windows and doors are open in classrooms.</p> <p>Hall doors and windows open.</p>	<i>Children are cold</i>	<i>L</i>	<p><i>Windows open</i></p> <p><i>children to wear additional layers beneath school uniform or additional gilet available from school uniform supplier.</i></p>	Sept 2021	<i>L</i>
<b>Hygiene</b>	<p>Children to wash hands using soap for 20 seconds.</p>		<i>L</i>		Sept 2021	<i>L</i>

	Deep clean of affected classrooms, cloakroom areas and toilets.			<a href="#">COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</a>  Special attention to disinfection of touch points, tables, chairs, doors, shared equipment, etc. (PPE worn)		
<b>Face coverings</b>	Where significant disruption caused by number of Covid cases, face coverings can be worn by adults in classes as well as in communal areas.	<i>Staff with unavoidable close contact with children, such as in EYFS, and those working with children SEN</i>	<i>M</i>	<i>All visitors to wear face coverings inside school.</i>	Immediate on activation	<i>L</i>
<b>Curriculum</b>	Limitation of residential education visits, open days, transition/taster days, parental attendance, live performances, sporting events or similar where there is evidence of ongoing transmission within cohort where visits/events are planned. (this may be to a particular group).			<i>Risk assessments for every visit/visitor etc. Discuss mitigation measures and consider if it should go ahead, depending on RA.</i>  <i>Advice for schools regarding RA for residential trips at <a href="#">Coronavirus and Educational Visits   (oeapng.info)</a> The school should discuss</i>	Immediate on activation	

				<i>the situation with the places they are due to visit.</i>		
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<b>Further Testing Options</b>	Increased frequency of LFD testing daily for 5 days, up to 7 days, if the last day of testing falls on a non-school day to allow the last day of testing to be a school day.			If evidence of high spread within the setting. This may include increasing the testing to daily for a well-defined cohort.	Immediate if cases continue to rise while confirmed cases are isolating.	
	Reinstate supervised LFD testing on-site for a two-week period (may need discussion with LA) if uptake of LFD testing is low.					
	Advise all individuals within a class, cohort or year to group to get a PCR test if large numbers of class/year group mix are positive.			Text message to parents advising child to get a PCR test.		