



# Radley CE Primary School & Foundation Stage Unit

## Covid-19 Contingency Plan – Updated 28.02.2022

### Introduction

This Outbreak Management Plan is based on the [COVID-19 Contingency framework](#): education and childcare settings, provided by the Department for Education (DfE) and latest [Government Guidance](#).

The DfE's COVID Contingency Framework states that schools should have an outbreak management plan, which describes how they would operate if there was an outbreak in school and when it may be necessary to implement additional measures to help manage a COVID-19 outbreak within the school. **The school's COVID-19 risk assessment will be reviewed and updated in line with the Outbreak Management Plan being triggered.** The overarching objective is to maximise the number of children in face-to-face education and minimise any disruption, in a way that best manages the COVID-19 risk. The impact of missing face-to-face education during the pandemic has been severe for children and in all cases, any benefits in managing transmission should be weighed against educational drawbacks. Measures taken should effect the smallest groups possible and for the shortest amount of time possible. Attendance restrictions should only ever be considered as a last resort.

The measures contained in this plan state the actions we will consider to be implemented in response to the following situations arising and with support and recommendations provided by the Local Authority Educational Support COVID-19 team and the local Public Health England (PHE) team. It is the role of the Headteacher to oversee the coordination of this plan.

### Thresholds

Whichever of these thresholds is reached first:

- a higher than previously experienced and/or rapidly increasing number of staff or student absences due to COVID-19 infection
- evidence of severe disease due to COVID-19, for example if a pupil, student, child or staff member is admitted to hospital due to COVID-19
- a cluster of cases where there are concerns about the health needs of vulnerable staff or students within the affected group

### Mixing

It is recognised ([Annex A](#)) that identifying a group that is likely to have mixed closely will be different for each school, but a group will rarely mean a whole school or year group. We will identify groups using the following:

- a class or year group
- a friendship group mixing at breaktimes and lunchtimes
- staff and children taking part in the same activity session together
- a group in breakfast/an after-school activity
- a sports team

### **Actions to consider**

When the thresholds outlined above are reached we will firstly review and **reinforce the hygiene, ventilation and LFD testing measures** that we already have in place. The local Public Health England team and Local Authority Educational Support COVID-19 team will work closely with our school and provide us with advice and support on a case by case basis, taking into account the local situation. For example; if local rates are extremely high, then the thresholds for extra action may be higher than set out above.

Where action is necessary to help reduce transmission within our school, these are the measures which may need to be temporarily introduced:

- Reintroducing children into bubbles and/or consistent groups.
- Reintroducing staggered start and finish times, with allocated entrances and exits for children and parents.
- Face coverings for staff (who are not exempt) in school when moving around indoors in places where social distancing is difficult to maintain, such as in communal areas.
- Face coverings for parents and visitors on site.
- Increased LFD testing for staff.
- Short term attendance restrictions, such as sending home a class or year group – this would only be advised in extreme cases, and as a last resort where all other risk mitigations have not broken chains of transmission within the school.
- Shielding for vulnerable individuals (shielding can only be introduced by national government). We will speak to individuals who might be at increased risk and complete a risk assessment to review any additional protective measures in school or arrangement form home working or learning.
- If an outbreak occurs, we will work with our local Public Health England team and Local Authority Educational Support COVID-19 team, to help identify individuals who may have been in contact with known infectious individuals.

### **Other Measures**

If recommended, we will limit or cancel:

- Assemblies,
- school trips and residentials,
- swimming lessons,
- visitors or volunteers coming into school
- Transition or taster days
- Parents coming into school
- Live performances
- After school clubs and activities

### **Attendance Restrictions**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

Eligibility to remain in school If further restrictions are recommended we will continue to allow the following groups to attend school:

- Vulnerable pupils
- Children of critical workers
- Other groups identified by DfE

### **Remote Education and support for pupils at home**

- For children required to stay at home, we will provide a high quality remote education as outlined in our Remote Learning Policy.
- The school will continue to provide food packages for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Parents will collect, if they are able to do so. If not, school will deliver them if capacity allows.
- Children who do not have access to a laptop will be loaned a school laptop to enable them to access remote learning.

### **Education Workforce**

If restrictions on child attendance are ever needed, the Headteacher will determine the workforce required onsite and if is appropriate for some staff to work remotely.

### **Safeguarding**

- Core safeguarding principles in connection with remote teaching and learning will continue accordance with the procedures as stated in our Child Protection and Safeguarding Policy and Remote Learning Policy.
- The DSL team will regularly review all vulnerable children/families and ensure regular contact either directly by a member of the DSL team or class teacher.
- All children receiving education from home will be subject to routine wellbeing checks either explicitly by a member of the DSL team (as above) or by their class teacher (or teaching assistant) or SENCo.

Contact will be through online Google Classroom meetings, Zoom meetings, Tapestry, phone calls and in some instances a home visit.