



Radley CE Primary School & Foundation Stage Unit

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3rd October 2023

Dear Parents

Outdoor Education at Kilvrough Manor – 20th to 24th May 2024

Following the response from parents we have now booked Kilvrough Manor near Swansea for 20th to 24th May 2024. Accommodation is in the main building in small rooms of 4 or 6 with showering facilities on the same floor.

To secure your child's place we must have a deposit of £90 **by 31st October 2023**. Payment and consent can be made online via School Money www.eduspot.co.uk Please tick the consent box. You can also pay by cash or cheque, made payable to 'Radley Primary School'. Unfortunately, Kilvrough are unable to refund this deposit at a later date.

The total cost per child is £355 including transport. A breakdown of payments, with due dates are listed below:-

£90	Deposit	Payable by 31st October 2023
£265	Final balance	Payable by 30th April 2024 (or by monthly instalments)

The balance of £265 can be paid in monthly instalments (5 x £45, 1 x £40), payable from November to April 2024.

Please contact the school office **as soon as possible** if you wish to pay the final balance this way, or if you wish to discuss any aspect of your payments for this visit.

Further details of the visit are to follow nearer the time.

Yours sincerely

Claire Thomas
Headteacher