



## Radley CE Primary School & Foundation Stage Unit

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13 May 2021

Dear Parents,

### Election of a Parent Governor

I wrote earlier this month to let you know we have a Parent Governor vacancy on the Governing Body and are to hold an election. As yet we have not received any nominations, and I write to ask if you would be willing to put yourself forward, or to nominate another parent with their permission for this position. Details about the role of a governor and the time frame for nominations are below.

The governing body has an important role. It is responsible for working strategically in partnership with the headteacher and staff to identify the most important aspects of the school that need to be improved, approving plans to achieve this and ensuring progress. All governors receive training to help them carry out their role, and Oxfordshire Governor Services run special induction courses for new governors.

Parents or anyone who has parental responsibility for a registered child at Radley CE Primary School at the time of the election are entitled to apply. As a parent you can nominate someone for election, and are entitled to vote in the election. You can also nominate yourself. Parent governors, like all governors, will be most effective if they are able to bring relevant skills and experience to the Governing Body, as well as the ability to work as part of a team.

All nominations should be sent to the school office by 12 noon on Thursday 27 May. If you are nominating someone other than yourself, you must have the agreement of the candidate who must state they are willing to stand. All those nominated will be asked to write a short paragraph about themselves and why they are standing for election.

Following the Half Term holiday we will send out ballot forms on Thursday 10 June, with the names of candidates and their details.

If you would like to know a little more about becoming a parent governor, please contact our Chair of Governors – Gareth Mulcahy – at [gmulcahy@radleyprimary.uk](mailto:gmulcahy@radleyprimary.uk). Please do think about taking on the role, or suggesting someone who will do it well. We really need committed parent governors to make the Governing Body as effective as it can be.

Yours sincerely,

Grace Slater  
Headteacher