



## **Radley Primary School**

*Striving for excellence, in a vibrant, caring community*

# Windrush Class

## **Reception**



***Jesus said, I come to give life - life in all its fullness*** John 10:10



## Radley CE Primary School & Foundation Stage Unit

Telephone: 01235 520814  
Email: [office@radleyprimary.uk](mailto:office@radleyprimary.uk)  
Web: [www.radleyprimary.uk](http://www.radleyprimary.uk)  
Headteacher: Mrs Claire Thomas BA(Hons) MEd

Church Road  
Radley  
Abingdon  
Oxfordshire  
OX14 3QF

Dear Parent,

We are very much looking forward to welcoming your child into our Reception class - Windrush.

Your child's class teacher is myself, Miss Caroline Luckraft, and the class TA is Vicky O'Connor.

We share the outdoor area with the Nursery children. The Nursery teacher is Miss Beth Healy and the Teaching Assistants working in Nursery are Julie Price, Millie Spires, Sarah Langman and Grace Smith. The Foundation Stage Unit staff also cover lunches, so your child will get to know all members of the team even if they don't work directly in their class.

Please do approach any of us working at Radley with any questions you have. However small your question may seem, we are here to help.

We look forward to starting this exciting adventure with you and your child which will help to ensure a happy and successful start to your child's time in school.

With best wishes,

Caroline Luckraft

## ***Striving for excellence, in a vibrant, caring community***

### OUR VISION STATEMENT

***Jesus said, I come to give life - life in all its fullness***

John 10:10

We aim for every child to achieve success to the best of their abilities in a welcoming hub of learning, providing a vibrant wealth of opportunities.

Christian values, principles and standards lie at the heart of our education, summarised in our over-arching values of ***Relationships, Resilience*** and ***Respect***.

### **AIMS**

Our school will be a place where every child is valued and their individuality and achievements celebrated.

All children regardless of differences in race, gender and faith will be respected, and encouraged to become responsible global citizens.

Children will be encouraged to develop positive reflective attitudes that lead to high personal and academic standards.

Our positive approach to behaviour will ensure that all children are given the opportunity to work and play in an enabling, safe environment.

An atmosphere of openness, trust and **respect** will be encouraged between the children, their parents and the wider school community to foster good **relationships** and to the benefit of the children's education.

We aim to create a stimulating, learning environment that nurtures curiosity, **resilience**, enthusiasm, awareness and industry.

# Term Dates

2023/2024

## **Autumn Term 2023**

Friday 1st September	Staff Training Day (School closed)
Monday 4th September	Staff Training Day (School closed)
Tuesday 5th September	Autumn Term begins
Friday 6th October	Staff Training Day (School closed)
Friday 20th October	End of Half Term (Normal time)

*23rd to 27th October*      *Half Term Holiday*

Monday 30th October      Back to school  
**Wednesday 20th December**      **End of Autumn Term (1.30pm)**

## **Spring Term 2024**

Monday 8th January	Staff Training Day (School closed)
Tuesday 9th January	Spring Term begins
Friday 9th February	End of Half Term (Normal time)

*12th to 16th February*      *Half Term Holiday*

Monday 19th February      Back to school  
**Thursday 28th March**      **End of Spring Term (1.30pm)**

## **Summer Term 2024**

Monday 15th April	Summer Term begins
Monday 6th May	Bank Holiday: School closed
Friday 24th May	End of Half Term (Normal time)

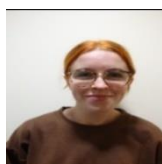
*27th to 31st May*      *Half Term Holiday*

Monday 3rd June      Staff Training Day (School closed)  
Tuesday 4th June      Back to school  
**Wednesday 24th July**      **End of Summer Term (1.30pm)**

# Our School Staff

Headteacher	Mrs Claire Thomas
Deputy Head	Miss Jess Peiro
School Business Manager	Mrs Jackie Crook
Foundation Stage Reception	Miss Caroline Luckraft
Nursery	Miss Beth Healy Mrs Julie Price (Early Years Practitioner) Miss Millie Spires (Early Years Practitioner)
Year 1	Mrs Julie Ilsley & Mrs Helen McConaghy
Year 2 & 3	Mrs Jess Peiro & Mrs Sophie Johnson
Years 3 & 4	Miss Abigail Reynolds
Years 5 & 6	Mr Mark Wolstenholme & Mrs Anne Quigley
Teaching Assistants	Mrs Vikki Cavaliere Mrs Louise Clogher Mrs Vicky Dobson Mrs Nicci Goddard Mrs Sarah Langman Mrs Tina McClean Miss Vicky O'Connor Miss Grace Smith
Afterschool Club Leader Afterschool Club Play Worker	Mr Ollie Kearney Miss Sarah Smith

## FSU Staff



**From left to right:** Miss Caroline Luckraft, Miss Vicky O'Connor, Miss Beth Healy, Miss Julie Price, Mrs Sarah Langman

## Our School Governors

Chair of Governors/Parent

Mr Gareth Mulcahy

Deputy Chair/LA Governor

Mrs Jillian Ashton

Staff Governor/Head

Mrs Claire Thomas

Staff Governor/Teacher

Mr Mark Wolstenholme

Foundation Governors

Rev Rob Glenny

Parent Governors

Mrs Catharine Blagrove

Co-opted Governors

Mr Dan Pullen  
Mrs Clare Sandford  
Mr Tim Stead  
Mrs Hannah Brierley

Please ask at the school office if you need the contact details for any of the School Governors, or to see the minutes of the most recent Governing Body meeting.

# Safeguarding Children Statement

All staff at Radley CE Primary School and Foundation Stage Unit are committed to the safety, welfare and well-being of all our pupils. We take our responsibilities towards the safeguarding of all the children in our care as paramount in the work we do.

You are very welcome to our school as a volunteer, and we recognise the important opportunities that children have when we are able to share the expertise and willingness of members of our community.

The designated person for Child Protection in this school is **Mrs Claire Thomas**, the Headteacher. **Mrs Julie Ilsley** is the deputy Designated Leads for Safeguarding. The Governor responsible for Safeguarding Children is **Mr Dan Pullen** and his contact details are available from the office. Our Safeguarding Children Policy and Procedures are available from the Headteacher.

# Timings of the School Day

Breakfast Club (additional charge)	8am
Doors open	8.45am
Registration	8.55am
Lunchtime	11.55am – 1.00pm
Windrush Home Time	3.15pm

We have a Breakfast Club in school that operates from 8am each morning, at an additional charge. Please see page 22 for further details.

## Coming into school

Children should arrive no earlier than 8.45am. Please keep your child, and any of their younger siblings with you, should you arrive before the gate is opened.

To bring your child into Windrush Class, please come through the large black gates and walk down the path until you reach the door at the far end of the Reception classroom. Please bring your child all the way to the door to drop them off, rather than from the gate. This allows the opportunity to speak to you if needed and also ensures your child is dropped off safely with staff being aware of their arrival.

- If your child is upset about leaving you, it may be best to wait until the end of the line so adults have a little more time to support them with coming in and it is a bit calmer for them in the cloakroom. If they are upset when you leave, we will give you a ring to let you know when they have calmed down so you don't have to go through your day worrying.
- It is really useful if children can have their book bags, water bottles etc in their hands ready when they are lining up to come in as if each parent needs to pass over their belongings, this can hold up the line. It is also a good way of promoting independence, as they will be expected to put their coat on their peg and their water bottle and book bags away in the right places. We will, of course, support them with this as needed.

Children arriving after 8.55am should report to the Office, where they will be taken to their classroom. Although the black gate into FSU will be open, this is to allow Nursery children to enter their classroom as they have a slightly later start time. Children arriving after 9.20 am are marked as late, as this is the official time we close our registers each day.



## Collecting Your Child

Please collect your child at 3.15pm at the end of the day. Come through the black gate and form a queue at the first set of doors into the Reception class (inside the covered outdoor area). Please come right up to the door to collect your child so we can ensure they have been safely released, keeping any younger children with you. Once you have collected your child, please leave the school the same way you came in, through the black gate.

- Please only send one adult down to the door for collection to avoid congestion and to help with the speed of home-time.
- If someone else needs to pick up your child, please let us know or we will not be able to release your child to them, even if they are another parent that we recognise.
- We may ask for photos to identify other family members, childminders etc. that are picking up.
- If we need to talk to you at the end of the day, we will pass you a 'we would like to talk to you' laminated note. Please stand to the side until all other children have been released and an adult will then come out to talk to you. Where possible we will write a message in the communication books or tapestry, but sometimes we may need to have a chat with you, for example about something that has happened that day.
- If you would like to speak to a member of staff at the end of the day, please wait to the side until all children have been safely released.

## The School Day

Throughout the school day, children will be engaged in a combination of both adult focussed group sessions, including daily maths and phonics (we follow the Read Write Inc Phonics scheme) and free play, where children lead their own learning during their play and choose which areas of the classroom or outdoor area they would like to explore. During this time, they are often supported by adults who help support and extend their learning in their chosen activity. Children will also engage in 1:1 adult focussed sessions, for example reading, or may work with an adult on a specific skill they need to develop.

In the morning, the children have snack time and the helper of the day has the responsibility of passing this out to the other children. On a Friday we join the rest of school in the Celebration Assembly where children find out who our star of the week is!

There is no set 'break-time' for Windrush children as they are engaged in a wide range of activities throughout the day, but during the summer months we take Reception children onto the school field for some break times in order to play with the older children and get to know their way round the larger playground. This forms part of our transition into Year 1.

### Outdoor learning



All areas of the curriculum can be covered outdoors and we value outdoor play as an important part of your child's learning. Our new outdoor area is being developed to become an excellent resource which will provide a wonderful learning environment for the children.

We would like your help in enabling the children to use the outdoor environment at all times. Please bring into school:

- Wellies that can remain in school
- Waterproof or warm coat (when required)
- Sun hat (when required)
  - Please clearly name all items
- Sun cream applied at home (when required)



## Forest School

Forest School is the name for an approach to educating children in the outdoor environment. It has a strong emphasis on raising children's self-esteem and independence. An integral part of Forest School is that children experience the outdoors in all weathers (except in high winds and thunder storms). The learning is play-based and as far possible, child-initiated and child-led. Children in Reception will take part in Forest School one morning each week while Miss Luckraft is on PPA.

We provide waterproof coats and trousers for the children to wear over their uniform, but please bear in mind your child may still get muddy or dirty.

Trousers are ideal on Forest School days as some children don't like the feeling of the waterproof trousers on their bare legs. In colder weather, extras such as gloves and a warm hat will be needed and on sunny days, a sun hat and sun-cream applied before school.



## PE

Children go to specific PE sessions once a week, which are organised and run by Mr Ollie Kearney. On their PE day (we will let you know which day prior to starting) children need to come into school wearing their PE kit and a pair of trainers and will stay in this all day. In colder months, they will need to wear jogging bottoms and a PE hoody or jumper. If it has been wet or is raining, we will ask you to also send children with their school shoes so they are able to change into these after PE if their trainers have got muddy on the field during their PE session.

# Caring for your Child

## **Medicine in School**

### **Inhalers**

Should your child have an asthma inhaler, we can ensure this is taken. You will need to bring the inhaler in the original box and give to the school office. Please make sure the inhaler is in date and has your child's name on, and complete the relevant 'Medicine in School' form.

### **Antibiotics**

If your child is taking antibiotics, these should be given outside the school day. Please remember that if your child is ill, then they should not be in school and that their absence will be authorised as 'illness'.

### **On-going Medical Conditions**

If your child has an ongoing medical condition, please do arrange to speak to the class teacher about this and appropriate care and treatment.

### **First Aid**

Many members of staff are First Aid trained and this includes Paediatric Emergency Aid. We will deal with minor injuries and administer first aid as necessary. If first aid is given, your child will receive an accident form. Please check in book bags each day to make sure these are seen. We will advise you of a bumped head during the school day by text message. In the event of a serious accident, or your child being taken ill, we will contact you straight away, and so ask that the contact details we hold for you in school are up to date.

### **Emergency Contact Details**

Please ensure that you inform the school office if any of your details change, so that we can contact you in an emergency. Thank you.

Text messages are sent out to your child's first contact on their contact list. Please note that you cannot reply to these text messages!

### **Attendance**

If your child is ill, then please telephone or email the school office before 9.30am on the morning of their first day's absence with details of their illness.

Full attendance is very important for your child's progress. The Local Authority expects all parents and carers to ensure their child attends school whenever possible, after their fifth birthday. Absence due to holidays in term time could hinder academic attainment as, if a child misses two weeks each year for



holidays, they will miss over 6 months education whilst they are of statutory school age.

The Headteacher is unable to grant any leave of absence during term time unless there are **exceptional circumstances**. Parents/carers should apply in writing to the Headteacher prior to the leave of absence for the period in question. The Headteacher will determine the number of days a child can be away from school, **if** the leave is granted. Parents/carers who remove their children from school without authorisation, or who do not return their child to school on the agreed date following an authorised period of leave of absence, may face a Penalty Notice Warning which could lead to a fine or prosecution.

### **Special Educational Needs (SEN)**

Mrs Julie Ilsley is the school's Special Educational Needs Co-ordinator (SENCo). Please do get in touch with any questions.

### **Equal Opportunities**

All children are included irrespective of their race, culture or religion, home language, family background, special educational needs, disability, gender or ability.

## Communication

We use a number of methods of communication to keep you informed about your child at school; to tell you how they are getting on, what they are learning about and to provide you with important information:

### **Tapestry:**

In Reception, we use a secure website called 'Tapestry' to record pupils' learning. All observations, photos and videos of your child are uploaded to Tapestry which you are then able to access from home. We also use tapestry as the main method of communication for Windrush class including information about current planning and upcoming events in the class, so it is useful to check the site regularly or download the app which can alert you to messages. We often ask parents to upload pictures of things children have been doing at home, so they can share them with their peers. It is important to us that we get a full picture of every child and encourage parents to upload any observations that will show what their child has achieved at home.

Please keep an eye out for an email from tapestry during the summer holidays before your child starts in Reception. This will allow you to create a password and information about starting school, topics etc will be sent out a few days before school starts. If your child already attends our Nursery setting, their tapestry account will continue as it is.

**Book-bags:**

A school book bag is needed for your child so they can bring pictures, letters, handouts and reading books home with them each day. These are designed to fit into their drawers and for paper to go inside without becoming crumpled. Please can you check your child's bag every night and ensure that pictures and letters to go home are taken out.

**Home/school communication books:**

Each child will also be given a home/school communication book which you can write any comments for the class teacher in or vice versa. If you have written in the communication book, please hand it to an adult when you drop your child off at the door. This is the best way to communicate something we may need to know for that day (eg. That they are being picked up by someone different or that they had a bad night's sleep and may be tired). Please do not send urgent messages on tapestry as they may not be seen immediately.

**Email:**

Once a month a school newsletter is sent out to all parents via email. Paper copies are available on request from the school office. Letters from the Headteacher are also sent out to parents via email.

Our school website has copies of all recent newsletters and the calendar section details forthcoming events. In addition, there are photos and individual class pages which you may find useful.

**Face-to-face:**

Parents are welcome to speak to staff at any convenient time. Mrs Jackie Crook is the school administrator and will be your first point of contact when you ring the school.

Parents' evenings are held in October and in early March. Parents are asked to sign up online for a convenient appointment. We offer ten minute slots initially so that all parents can be seen. If you would like to arrange a time outside the slots given, please speak to your child's teacher about this. We cannot guarantee many additional slots, but will do our best.

# What to bring

- Bag of spare clothes (to stay in school)
  - These do not need to be uniform. This will be left in school on your child's peg and if any clothes are used, we will send the bag home with your child so they can be replaced.
- Named wellies (to stay in school)
- Book bag (every day)
- Named drinking bottle filled with water (every day)
- Coat/sun hat etc (weather dependent)

## Preparing your child to be 'School Ready'

School readiness refers to whether a child is ready to make an easy and successful transition into school. School readiness can be actively supported by parents/carers to ensure that children regularly participate in activities that develop the appropriate skills required to help the transition to school. While many people think of academic skills (eg. writing their name, counting to 10 etc) as important for school readiness, it actually refers to a much broader range of skills. In addition to some academic basics, school readiness also includes self-care skills, the ability to concentrate on a task, language skills and social and emotional development.

To help get your child ready for school over the summer holidays, please support them to become as independent as possible in the self-care skills of:

- Wiping their bottom after going to the toilet and washing their hands
- Putting their coat on and zipping it up
- Taking jumpers or cardigans on/off
- Putting their shoes on
- Opening their lunch box and/or using a knife and fork

To support them to be ready for their new class, encourage them to spend time looking at their school information booklet and learn the names and faces of the FSU staff so they will feel confident asking them for help if they need it. There is lots of useful information on the following website about supporting your child to be school ready:

<https://www.oxfordshire.gov.uk/business/information-providers/childrens-services-providers/support-early-years-providers/what-school-readiness>

# School Uniform

You can order school uniform directly from our supplier 'School Trends'. There are no minimum order quantities and your uniform will be delivered directly to your chosen address for a small charge. Delivery times are 14 days however during busy months (June, July, August and September) delivery can take up to 21 days.

## To order school uniform

Please follow the link [www.schooltrends.co.uk](http://www.schooltrends.co.uk) then search for our school on the homepage or find the school uniform link on our school web-site.

1. Enter our school postcode (OX14 3QF) into the "School postcode" box
2. Click the "FIND MY SCHOOL" button
3. Click on 'Radley CE Primary School' to go through to the ordering page

Other ordering information including sizes, delivery information and the returns procedure is also available online. Please note that the prices may have changed.

Book bags and PE bags are also available from School Trends.

## Uniform:

Black shoes – these should be easy for your child to fasten independently. No laces for Reception children please.



White or grey socks.

Grey trousers



Grey skirt or pinafore dress



White polo shirt with school logo

School sweatshirt or cardigan with our Radley logo





### **In summer:**

Grey shorts

White polo shirt school logo

Blue and white checked summer dress

Black, brown or white sandals



### **P.E.**

Black shorts and a royal blue polo shirt with the school logo are worn for PE for boys and girls.



### **Book bags**

Book bags are an ideal size for the purposes required.



ALL uniform should be clearly named (including shoes) and, if you choose to write on the label, please check after washing that the name is still visible.

## **Food in School**

### **Drinks**

Oxfordshire County Council provides daily milk free for four year olds. This ceases at the child's fifth birthday.

If you would like to continue with milk after this time please visit the Cool Milk website [www.coolmilk.com](http://www.coolmilk.com) to register your details.

If you do not wish your child to have 'school milk' then they may have water at snack time and throughout the day. You are welcome to bring in an alternative type of milk to be used at snack time if your child has an allergy or intolerance.

We ask all children to bring a filled water bottle with them each day (no juice please), which they can access independently throughout the day. Please encourage children to carry these rather than put them in book-bags as this can lead to spillages on books and pictures.

## Snacks

Oxfordshire County Council provides free fruit and vegetables for all Reception children. This continues throughout Year One and Year Two. If children choose not to eat a snack, we allow this, but do make sure that they have a drink at this time.

A wide range of snacks are provided so please ensure any allergies that your child has are filled in on the appropriate forms at the beginning of the year.

## Dinners

School dinners for Reception, Year One and Year Two children are currently government funded and therefore free of charge. They can also choose to bring a packed lunch.

If you would like your child to have a school dinner you will need to pre-order their meals online using School Money [www.eduspot.co.uk](http://www.eduspot.co.uk). The registers are printed out every Friday morning ready for the following week therefore all meals need to be **booked at least one week in advance on the preceding Thursday**. Unfortunately, we are unable to provide a school dinner for your child if it has not been booked before Friday morning each week. Please involve your child in the choices that are made for their school dinners so they know what to expect. We will remind them each day what their choice is and what colour band they need to wear.

The children in Windrush Class eat in the hall and are supervised separately by a member of our staff. They are encouraged to eat as much as they can manage. If they don't like a particular meal, we will let you know so they can try a different choice next time. Please support your child at home to become independent in using a knife and fork.

As a school we ask you to commit to healthy options for your child's packed lunches.

## Birthdays

As a school we are committed to promoting healthy lifestyles, and would ask that you do not send sweets, chocolate or cake on your child's birthday.

# The Early Years Curriculum and Assessment



Children begin the Early Years Foundation Stage Curriculum from birth. The Reception Year at school is the final year of this stage. On entry to Reception, all children carry out the Reception Baseline Assessment (RBA) which is a national assessment which provides the basis for measuring the progress primary schools make with their pupils. These are short assessments which don't require children to be taken away from their play and learning for lengthy amounts of time.

In the final term of the year in which the child reaches five, educators in Reception classes must complete an early years foundation stage profile (EYFSP) for each child and their development must be assessed against each of the 17 early learning goals, deciding whether they are working at an emerging or expected level of development. This information is reported to parents and carers. The profile will also be shared with the child's new year one teacher so that they are aware of the child's level of development and can plan accordingly.

The Foundation Stage Curriculum is underpinned by the Characteristics of Effective Learning and contains seven areas of learning, falling into prime and specific groups.

**The Characteristics of Effective Learning** describe behaviours children use in order to learn. To learn well, children must approach opportunities with curiosity, energy and enthusiasm. Effective learning must be meaningful to a child, so that they are able to use what they have learned and apply it in new situations. These abilities and attitudes of strong learners will support them to learn well and make good progress in all the Areas of Learning and Development. The 3 characteristics are:

- **Playing and exploring** – children investigate and experience things, and ‘have a go’.
- **Active learning** – children concentrate and keep on trying if they encounter difficulties, and enjoy achievements.
- **Creating and thinking critically** – children have and develop their own ideas, make links between ideas, and develop strategies for doing things.





**The 7 areas of learning** listed below go hand-in-hand with the characteristics of effective learning and are all interconnected in the early years curriculum, happening simultaneously as children play and learn.

**The prime areas** of development and learning lay vital foundations in the early years. These consist of:

- ***Personal, social and emotional development***
- ***Communication and language***
- ***Physical development***

The prime areas are especially crucial to early years provision during the first three years, but continue to remain centrally important for children's development and learning throughout the EYFS and beyond, receiving priority attention to ensure strong foundations in development and learning.

**The specific areas of learning** provide a context for building on early development and learning beyond the prime areas. These consist of:

- ***Literacy***
- ***Mathematics***
- ***Understanding the world***
- ***Expressive arts and design***



# School Intention

Our aim at Radley CE Primary School is to develop the full potential of every child academically, creatively, socially, and physically, whatever their ability, in a caring, Christian environment.

We endeavour to work co-operatively with parents and carers to make sure that information is shared for the benefit of the children in our care.

We aim to play an active part in our parish and to serve the community of Radley and beyond.

## Breakfast Club Information

The Breakfast Club runs from 8am, and takes place in the school hall. Children go straight from the Breakfast Club to their classes. Breakfast is part of the Club, and a breakfast of toast, cereals and a drink is provided.

The cost for each Breakfast Club session is £4.50 – with this charge remaining at £4.50 should a child come in part way through a session. There are various activities on offer at the Breakfast Club – construction toys, Lego, board games etc.

It is possible for your child to attend the Breakfast Club each morning, or on separate days during the week. If you wish your child to attend the Breakfast Club you will need to book and pay online using the new School Money system. **You will need to book at least 24 hours in advance.**

If you are interested in your child attending the Breakfast Club, please contact the school office first to see if a place is available. We will then add your child to our Breakfast Club register.

On arrival children attending the Breakfast Club should go to the main reception where you can ring the bell for attention. You will be welcomed by one of our staff members running the Breakfast Club – Claire Choroba, Vicky O'Connor or Vicky Dobson.

# Afterschool Club Information

We offer an afterschool club at Radley Primary School. The club will run from straight after school until 6pm. Children will be collected from classes by our After School Club staff each day, a snack will be offered from a choice of toast, rice cakes, breadsticks, fruit and yogurt. The club provides high quality play opportunities and care for children in an inclusive environment, and in accordance with the school's ethos and procedures.

Due to Ofsted regulations, it is only possible to offer places to children in Reception to Year 6 (not Nursery).

To ensure the correct staff ratios for the club, your child's place will be booked for the term or beyond. Ad-hoc sessions maybe available if there are spaces, however long-term bookings will always take precedence. Please complete the booking form, available from the school office, indicating which days you would like to book a place.

There is a fixed rate charge of £15 per session paid for via School Money. You can pay monthly or termly in advance. Childcare vouchers are acceptable, if you wish to pay this way, please contact the school office. Please note that any missed sessions will be charged for.

# Travelling to School

We actively encourage our pupils and staff to walk, scoot or cycle to school as they:

- keep us fit and healthy
- help our pupils develop road safety skills which will keep them safe as they travel further afield and more independently
- help keep our local air clean, and our streets free from congestion
- are life skills that everyone should be able to benefit from

## **What we ask of parents**

- Please encourage your child(ren) to walk, scoot or cycle to school whenever possible
- Ensure your child(ren) walk or ride sensibly and safely on the way to and from school, and to push bikes and scooters on school grounds and in the car park.
- Ensure that bicycles and scooters are roadworthy and properly maintained. If in doubt consult a qualified mechanic
- Providing your child(ren) with a helmet
- Ensure your child(ren) can be seen by fitting lights to their bike by supplying them with high-visibility clothing

- We understand that sometimes there is no alternative to driving to school.

- 

Please note that the decision on whether a child is competent to cycle or scoot to school is for the parent(s) or carer(s) to make. The school has no liability for any consequences arising from this decision.



## **What we ask of children**

- Ask your parents if you can walk, scoot or cycle to school
- Behave in a way that shows you and the school in the best light whether walking, scooting, cycling or using public transport
- Ride or walk courteously, sensibly and safely on the way to and from school
- Push bikes and scooters in the car park and on school grounds
- Check that your bike or scooter is roadworthy and properly maintained
- Wear a helmet
- Make sure you can be seen by using lights in the dark or bad weather and by wearing high-visibility clothing
- Make sure you have a lock for your bike or scooter and that you use it

# Pupil Premium and Free School Meals

**If your child is eligible for 'free school meals' and you register them for this, we'll receive extra funding called 'pupil premium'. We use this extra money to improve the educational provision and resources at the school.**

## **What is pupil premium funding?**

Pupil premium funding from the government is given to schools to help pupils reach their full potential, regardless of their background or financial situation. It's provided for pupils who:

- Are registered for free school meals
- Have been registered for free school meals at any point in the past 6 years
- Are, or have been, in care
- Have parents in the armed forces

At Radley CE Primary School, we get an extra £1,385 for every eligible pupil who is registered for free school meals. This extra money could make a real difference to the quality of education we offer.

For example, we've previously used pupil premium funding for:

- Personalised enrichment opportunities
- Staff Training

## **Is my child eligible for free school meals?**

Your child might be eligible if you access:

- Income Support
- Income-based Jobseeker's Allowance or Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on
- Universal Credit, provided you have an annual net earned income not exceeding £7,400 (£616.67 per month)

Your child might also be eligible if you're in a household with no recourse to public funds (NRPF), subject to a maximum income threshold. This is for children of:

- Zambrano and Chen carers (non-EEA nationals caring for a British citizen residing in the UK)
- British National (Overseas) passport holders
- Spousal visa, work visa, or student visa holders
- Those with no immigration status
- Families with a right to remain in the UK under Article 8 of the European Convention of Human Rights
- Families receiving support under Section 17 of the Children Act 1989 who are subject to a no recourse to public funds restriction
- Certain failed asylum seekers supported under Section 4 of the Immigration and Asylum Act 1999

### **Universal infant free school meals**

Currently, pupils in reception, year 1 and year 2 are entitled to a free school meal thanks to a different government funding scheme known as universal infant free school meals (UIFSM). You shouldn't confuse UIFSM with free school meals and the pupil premium.

If your child is in reception, year 1 or year 2 and is eligible for free school meals according to the criteria above, you should still register because we'll receive the extra pupil premium funding.

### **Does my child have to eat the free school meals?**

No. Pupils who are registered for free school meals don't have to eat them. If you're eligible but you want your child to have packed lunches you should still register because the school will receive the funding which can support your child in other ways.

### **How do I register?**

You only need to register once at the school. To register, please contact Mrs Jackie Crook in the school office.

### **More information**

For more information about pupil premium go to our website, which contains details of how the pupil premium has been spent in the past academic year and how it will be spent this year.

If you have any questions or specific concerns, please contact Mrs Jackie Crook in the school office on 01235 520814 or email [office@radleyprimary.uk](mailto:office@radleyprimary.uk)

## **FoRPS (Friends)**

We are very fortunate to receive fundraising and volunteer support from the Friends of Radley Primary School . Throughout the year there are events and activities for children and families and we hope that you will be able to support us in helping or attending such events.

Please do look out for information on this through the year, or contact the Friends directly for further information [friendsofrps@outlook.com](mailto:friendsofrps@outlook.com)